

**CITY OF SAN MATEO
RESOLUTION NO. __ (2020)
APPROPRIATING FUNDS AND AUTHORIZING EXECUTION OF AMENDMENT NO. 2
TO THE AGREEMENT WITH PLACEWORKS INC. FOR PROFESSIONAL CONSULTANT SERVICES
FOR GENERAL PLAN UPDATE AND HOUSING ELEMENT ENVIRONMENTAL IMPACT REPORT**

WHEREAS, in April 2018, the City Council approved a \$1,254,733 Agreement with PlaceWorks Inc. for professional consultant services for the General Plan Update and Environmental Impact Report project (“Project”); and

WHEREAS, in April 2019, the City Council approved an additional amount of \$739,588 (for a total not-to-exceed amount of \$1,994,321), an amendment to the scope of services and extended the term to December 31, 2023; and

WHEREAS, the Consultant, PlaceWorks, Inc., has proposed a revised scope of services and cost estimate, hereby incorporated by reference as Exhibit A and Exhibit B of Amendment No. 2.; and

WHEREAS, a supplemental budget appropriation in the amount of \$197,140 from the General Plan Maintenance fund (Fund 25) is necessary to cover consultant services to continue this Project; and

WHEREAS, an additional appropriation of \$75,000 is necessary to cover other costs associated with this Project including: printing, postage, legal notices, advertising, outreach materials, facility rentals, speaker fees, refreshments, videography, surveys, facilitators, planning interns/part-time workers, online services, translation and interpretation services, interpretation device rentals, etc.; and

WHEREAS, City staff recommends that the City Council appropriate the funds and approve Amendment No. 2 to the Agreement with PlaceWorks Inc.;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, HEREBY RESOLVES that:

1. The appropriation of \$272,140 from the General Plan Maintenance Fund (Fund 25) to the General Plan Update project (#310008) is approved.
2. Amendment No. 2 of the agreement with PlaceWorks Inc. for professional consultant services related to the General Plan Update project and the Housing Element EIR with the revised Scope of Services, and increase in compensation in the amount of \$197,140 (for a total not-to-exceed amount of \$2,191,461 which includes the contingency amount of \$130,470), is hereby approved.

-
-
3. The Director of Community Development, or designee, is authorized to sign and execute said Amendment in substantially the form presented, as well as issue change orders within the contingency amount, on behalf of the City.